



**Thank you for purchasing a personalised book from the Lemon Tree Book Company. Personalised books encourage the fun of reading and we hope you enjoy the titles we have to offer!**

### **Instructions To Create Your Personalised Books**

When you open your pack you will find a glossy illustrated book cover and three double-sided pages with illustrations, plus a sheet of stickers.

#### **To Create Your Book**

1. Simply visit our website [www.lemontreebookco.com](http://www.lemontreebookco.com)
2. Select “**Make a Book**” from the top of the page
3. Click on the title of the book you are making, as per the cover of the book.
4. Enter the details of your child by filling in the boxes. Once you are happy the details are correct, click “**GENERATE BOOK**”.
5. Your book will now be emailed to the address you have provided.
6. It is possible to print directly from the web page, but until you are familiar with the printing process we suggest you use the email option.

#### **To Print Your Book**

1. Go to your email and you will find the email from us containing a number of PDF files. These are the text pages of your book. You will need to have Adobe Reader installed to view these files. If you don't have it you can download from our website.
2. When printing you will just be printing on the white paper you have in your printer. You will need to print on both sides of the paper - make sure you know your printer well and can print on both sides.
3. Print the text with page 3, then page 4 must be printed on the back of that sheet. Print page 7, then page 8 must be on the back of that sheet.
4. When you have printed all four pages, you should have just 2 sheets with text on both sides. One sheet will have Pages 3/18 on one side and Pages 4/17 on back. Other sheet will have Pages 7/14 on one side and Pages 8/13 on back.
5. If at this time, you find that the pages are not printed correctly, just repeat the process until you have the pages as required.

#### **To Bind Your Book**

1. You need to collate the pages together. Find page 2 and place face up on a flat surface. Now place 4 on top, then 6, 8, 10.
2. Take all the pages and carefully fold in half. Check the book to make sure that all the pages are correct and the story makes sense.
3. Staple the pages together – as per the faint blue staple guides on page 1.
4. Take the printed cover page and fold along the two score lines. Then lay the cover flat on the table with the illustration face down and the top edge of the book to the right. Remove the adhesive backing.
5. Take the stapled pages, and with the top of the page in your right hand, carefully place the folded edge along the centre of the adhesive.
6. Fold the front cover over. Press firmly to ensure the book is strongly bound. Congratulations - you now have your very own personalised story book!

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